

Commerce & Trade Action Team
Meeting Notes
July 16, 2004

Attendance John Stoker, Tonia Ritter, Ed Tatem, Pauline Misjak, Patrick Holland, and Tom Frazier.

Meeting Overview
(25 words or less) John Stoker opened the meeting by recapping the past two meetings on the approach the team has taken to develop the implementation plan. There was discussion on a draft of an advisory body, authorization and charge structure. There also was a discussion on this concept. A stakeholders list and preliminary plan was developed.

Meeting Notes

1. Team began by revisiting the first tasks identified. Discussion on trying to prioritize tasks.
2. It was decided to bring in representative groups to get input about developing an advisory group and level of interest in participation.
3. Discussion on how to perpetuate the Actions and Tasks.

Action Items

1. John Stoker will talk to Kirk on concept of advisory group and determine if there are existing groups.
2. John Stoker to prepare final presentation form of Actions and Tasks.
3. Tonia to call Kathy Blake on Economic Development Team re establishing an advisory group concept. Possible next step will be to invite identified groups to get their input on interest and get a feel for a commitment.
4. Pat is going to invite the Bridge Company to make a report at the next meeting on vehicular border crossings.

Proposed Agenda Topics For Next Meeting

1. Identify additional groups to invite into Team meetings for presentations and discussions.
2. Draft agenda for the next meeting.
3. Establish dates and locations for future meetings.

Next Meeting Dates

1. Thursday August 19, 2004, 9:00-1200, Brighton TSC
2. Friday September 10, 2004, 9:00-12:00, Brighton TSC